Office of Student Financial Aid

APPALACHIAN STATE UNIVERSITY

1920 **SAPSU / D150SU**

SATISFACTORY ACADEMIC PROGRESS APPEAL

In order to be eligible for federal, state, and institutional financial aid, a student must be making Satisfactory Academic Progress (SAP) toward completion of a degree or approved certificate program. Please review the standards and processes that govern Appalachian State's SAP policy on our website. If you meet the eligibility requirements, complete this entire appeal application in pen (do not use pencil) and provide supporting documentation.

Incomplete applications or applications without supporting documentation cannot be considered and will be denied.

Student Name: _____ Banner ID: (900) _____

Last First Middle

AppState Email: _____ Telephone: _____

Please select the reason you are completing a Satisfactory Academic Progress (SAP) Appeal:

_____ **My GPA is below the minimum academic standard. (Standard 1)**

_____ **My total attempted hours exceed 150% of the published length of my degree program. (Standard 2)**

_____ **I have not earned 67% of total hours attempted in pursuit of my degree. (Standard 3)**

Please note the reason(s) you have been unable to earn 67% of attempted hours at Appalachian (select all that apply):

_____ Medical withdrawal _____ Other (non-medical) withdrawal _____ Extended personal illness/injury

_____ Death/Illness of immediate family member _____ Required to take pre-requisite/preparatory coursework

_____ Called to active duty _____ Other extenuating circumstance: _____

_____ COVID-19 related circumstances: _____

Submit the following information with this form. Be as specific as possible.

A. Personal statement describing the circumstances that resulted in you not meeting SAP.

B. Personal statement describing the steps you have taken and your specific plan of action to achieve academic success going forward; state the specific term for which you are appealing for financial aid.

C. Third-party documentation supporting your personal statements.
Examples of third party documentation include written statements from doctors, copies of medical bills, death certificate, orders for military activation, etc.

Note: Officials within the Office of Student Financial Aid are responsible parties according to Title IX regulations. As such, we are required to report statements and/or documentation referencing assault or other Title IX concerns to Appalachian State's Title IX Coordinator. For more information visit: https://edc.appstate.edu/reporting

By signing below you are agreeing to the following terms:

If my appeal is approved my signature below confirms I understand it is my responsibility to utilize all resources available to me at the University in order to achieve academic success during the financial aid probationary term. Such resources include, but are not limited to, the Student Learning Center, University Writing Center, Math Lab, tutors, and regular meetings with my academic advisor.

I also understand that if my appeal is approved, I must earn at least 75% of all attempted hours during the financial aid probationary term in order to be considered eligible for financial aid beyond the probationary term. If I do not earn at least 75% of all attempted hours during the financial aid probationary term, I understand that I will not be making Satisfactory Academic Progress and thus may not be eligible for financial aid for subsequent terms.

Signed: _____ Date: _____