StudentForms Verification Tutorial:
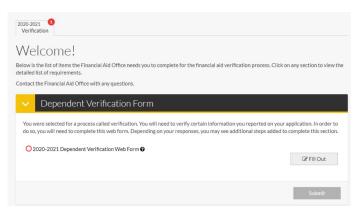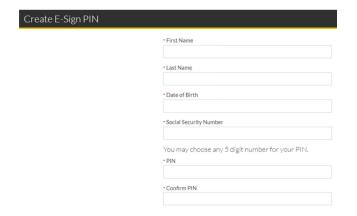
1. If you have outstanding requirements on your account, you will see a list of action items on StudentForms .

2. Click on the "Fill Out" button to access the form and follow the posted instructions to complete the form.

3. At the end of the form, you will have the option to create an E-Sign Pin. If you choose to E-Sign, you will be able to submit your form digitally.
Create your E-Sign pin by clicking the link and completing the form below.

4. After you have successfully E-Signed your form, you will see this message and be re-directed back to your task page.

If a parent signature is required, click "Request" to send the document to the parent listed on your FAFSA.
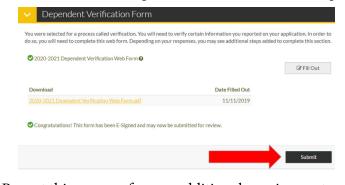

5. Select your parent and enter your their email address. "Send Request" will email a link that prompts your parent to set up their account in the same manner you established yours. Information entered *must* match the FAFSA in order to create the account.

6. If you successfully sent the request, you will see this reflected on your account.

7. Once your parent E-Signs the form, please submit the document for review using the button on the bottom right.

8. Repeat this process for any additional requirements.
- Parent signatures may not be needed for each document.
- Occasionally one piece of information will trigger a secondary requirement with further instructions.

Once each action item is completed and all signatures are added, you will see the screen below. Click the green "Finish"button to finalize your verification.