

**Verification of Separation Form
2018-2019 Academic Year**

Student Name: _____ Banner ID: (900) _____

On the Free Application for Federal Student Aid (FAFSA), you indicated that you are separated or divorced from your spouse. In order to appropriately award financial aid to your student, we must collect additional information regarding your situation.

Please complete the section below, then return this form along with the following documentation:

1. A copy of any pre-divorce documents from your attorney or the court
2. A copy of the official separation agreement
3. A copy of your 2016 tax return transcript and W-2's. If you filed a joint return, please submit all W2s and 1099s for both parents. To avoid conflicting information, your future tax returns should be filed "single" if divorced or as "married, filing separately" if divorce has not been finalized. As soon as you have obtained the above information, please return it to the financial aid office so that we can complete your request for financial assistance. No further processing may continue without documentation of your separation status.

To be completed by the parent:

I, (print your full name) _____, am separated from my spouse, (print spouse's full name) _____, as of _____ (date).

We are no longer residing together and plan to obtain a divorce.

My Address is:

Street City, State, Zip

My spouse's Address is:

Street City, State, Zip

Check box if spouse's address is unknown.

Each person signing below certifies that all of the information reported is complete and correct.

Student Signature Date

Parent Signature Date

Electronic Signatures will not be accepted.

You may fax, mail, email, or hand-deliver documents to:

Appalachian State University
Office of Student Financial Aid
ASU Box 32059
Boone, NC 28608-2059
[John E Thomas Hall, Room #265](#)
Fax Number: 828-262-2585
Email: financialaid@appstate.edu

WARNING: If you purposely give false or misleading information, you may be fined, sentenced to jail, or both.