

**FINANCIAL AID STUDY ABROAD**  
**AGREEMENT FORM FOR ALL PROGRAMS**  
**REGISTERED IN SUMMER SEMESTER**

Name: \_\_\_\_\_ Visiting Country: \_\_\_\_\_ Dept: \_\_\_\_\_  
ID #: \_\_\_\_\_ Cell Phone #: \_\_\_\_\_ Individual Semester Program: \_\_\_\_\_ OR Group Faculty-Led Program: \_\_\_\_\_  
My study abroad courses will be registered in summer: first term \_\_\_\_\_ OR second term \_\_\_\_\_ of summer semester of \_\_\_\_\_ year.  
I am an Undergraduate Student & my Graduation Date is: \_\_\_\_\_ I am a Graduate Student & my Graduation Date is: \_\_\_\_\_  
month/year month/year  
Summer School living: Off Campus \_\_\_\_\_ On Campus \_\_\_\_\_ At Home \_\_\_\_\_ Major(s) \_\_\_\_\_ Minor(s) \_\_\_\_\_

**My expectations of receiving financial aid for this study abroad are: (check all that apply)**

I have seen a Financial Aid Counselor & have found out my eligibility for aid.  I will only use a private loan.  
 I am ALSO taking ASU campus classes & Study Abroad this summer.  I do not want any loans offered; I will not accept them.  
 I wish to be offered the maximum aid possible from all possible sources.  Program courses are required courses for my degree.  
 I am receiving a scholarship and/or stipend specifically for this Study Abroad: from: \_\_\_\_\_ amount: \_\_\_\_\_

**OTHER INFORMATION YOU WISH TO SHARE REGARDING YOUR AID:**

**\* List the exact STUDY ABROAD course numbers, credit hours and the term in which you will be registered at ASU:**

Course# \_\_\_\_\_ Cr. Hrs. \_\_\_\_\_ Term \_\_\_\_\_; Course# \_\_\_\_\_ Cr. Hrs. \_\_\_\_\_ Term \_\_\_\_\_; Course# \_\_\_\_\_ Cr. Hrs. \_\_\_\_\_  
Term \_\_\_\_\_;

**\*List the additional Summer School classes at ASU, credit hours, and the term that you also plan to take ASU classes during Summer Sessions:**

Course# \_\_\_\_\_ Cr. Hrs. \_\_\_\_\_ Term \_\_\_\_\_ Begin Date: \_\_\_\_\_ End Date: \_\_\_\_\_ On campus? \_\_\_\_\_ Distance Ed? \_\_\_\_\_ Online? \_\_\_\_\_  
Course# \_\_\_\_\_ Cr. Hrs. \_\_\_\_\_ Term \_\_\_\_\_ Begin Date: \_\_\_\_\_ End Date: \_\_\_\_\_ On campus? \_\_\_\_\_ Distance Ed? \_\_\_\_\_ Online? \_\_\_\_\_  
Course# \_\_\_\_\_ Cr. Hrs. \_\_\_\_\_ Term \_\_\_\_\_ Begin Date: \_\_\_\_\_ End Date: \_\_\_\_\_ On campus? \_\_\_\_\_ Distance Ed? \_\_\_\_\_ Online? \_\_\_\_\_

The suggested date for submitting all Financial Aid forms and other requested information for studying Abroad are listed below:

Summer Study Abroad forms (and possibly other Summer School classes) submit **By March 1**  
Please turn in all completed forms at one time to the Office of Student Financial Aid, by the above deadline in order for funds to be ready to disburse as soon as possible according to federal regulations

**IF ANY INFORMATION CHANGES (i.e. dates, credit hours, or anything else about the program) the student is required to notify the Office of Student Financial Aid. Your eligibility may then need to be recalculated.**

**BY SIGNING BELOW, I certify I have read & understand the attached information on using financial aid for studying abroad (as well as the Summer School Terms and Conditions if also attending summer school) and agree to the requirements.**

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Flying to/from what city: \_\_\_\_\_

# FINANCIAL AID FOR STUDY ABROAD - TERMS AND CONDITIONS

## **Applying for Financial Aid**

You must complete the Free Application for Federal Student Aid (FAFSA) for the academic year in which you are planning to study abroad in order to be eligible to receive any financial aid awards. You can apply online at [www.fafsa.ed.gov](http://www.fafsa.ed.gov).

If you have not had financial aid previous to this academic year or you do not currently have financial aid in this academic year, please especially see “Applying for Financial Aid”, “Verification” and “Student Consumer Information” at **[financialaid.appstate.edu](http://financialaid.appstate.edu)**.

Once you have completed the FAFSA and if you are chosen for verification as noted on your Student Aid Report, you can view these requirements via your AppalNet account under the financial aid tab, or if you receive notification of this from the Office of Student Financial Aid, you will be required to turn in the Verification Documents. This process can take up to 3 weeks or more to be completed.

If you are required to turn in the “Satisfactory Academic Progress Appeal Form”, please turn this in with any associated documentation as quickly as possible.

**You must accept or decline any presently offered financial aid before the eligibility of aid for your study abroad program can be completely determined.**

## **Using Financial Aid to Study Abroad**

You must be enrolled at ASU in a degree-seeking program, be participating in a University-approved study abroad program, enrolled at least half-time, be making Satisfactory Academic Progress as defined by the University and by the Office of Student Financial Aid, and the study abroad courses must be required for your degree program.

You may not postpone your graduation in order to study abroad and receive financial aid. In these cases, participation must be at your own expense.

**There is no guarantee that you will receive enough financial aid to completely cover the total cost of the study abroad program.**

You will need to pay all required deposits for your study abroad program, since financial aid funds are not generally available on your student account until ten days before your classes for study abroad begin.

Be sure to meet with the Office of International Education and Development to inquire about any programs you are interested in attending to complete all necessary forms that they require.

Generally, the main source of funding for approved study abroad programs is the use of student and/or parent **loans**. Detailed information on the Loan Programs may be found on **[financialaid.appstate.edu](http://financialaid.appstate.edu)**.

If you are already awarded institutional funds during the summer session that you are planning to study abroad, you will need to check with the administrator of the funds on whether they can be used for studying abroad. In some cases, you may need to get written documentation that these funds would be applicable to your study abroad program.

You will not be able to use federal work-study awards for studying abroad.

**It is recommended that you see your Financial Aid Counselor to determine the specific availability and eligibility of financial aid for your program as soon as possible after reading this document.**

## **Scholarships and Grants for Studying Abroad:**

There are no special scholarships or grants offered through the Office of Student Financial Aid.

You may check out scholarship opportunities by visiting this link on the Office of International Education and Development website. <http://international.appstate.edu/education/scholarships> (Note the application deadlines for each scholarship.)

## **Contacting Financial Aid**

It is critical in the initial steps of considering the use of financial aid for a study abroad experience that you consult with a financial aid counselor to determine your specific loan availability and eligibility for the study abroad program. For information on contacting your counselor, please go to “Contact Us” at [financialaid.appstate.edu](http://financialaid.appstate.edu)

## **The Study Abroad Agreement Form**

The Study Abroad Agreement is required in order to receive financial aid for studying abroad. This form is available at [financialaid.appstate.edu](http://financialaid.appstate.edu) under “Study Abroad”. Promptly return all forms requested by the Office of Student Financial Aid to:

**The Office of Student Financial Aid  
John E. Thomas Building  
ASU Box 32059  
Boone, NC, 28608  
Fax number 828 262 2585  
Phone number 828 262 2190**

## **Deadlines for Turning in Study Abroad Documents for Your Program**

To be able to receive an offer of financial aid for studying abroad, the student will need to first have already completed the FAFSA application and verification process (if chosen). Then, turning in The Study Abroad Agreement Form and any other associated documentation requested by the Study Abroad Counselor should be submitted to the Office of Student Financial Aid by:

<b><u>Semester</u></b>	<b><u>Documents Received by:</u></b>	<b><u>Financial Aid Award by:</u></b>
Fall Semester	05/15	07/15
Fall Short Term	10/01	11/01
Spring Semester	Jan departures - 10/15	11/15
Later departures	11/01	01/05
Spring Short Term	02/01	03/01
Summer Semester	03/01	05/15

The Office of Student Financial Aid cannot begin to process aid for your study abroad *until* it has the particular information concerning your program from the Office of International Education and Development. Students studying abroad will also need to be registered by OIED and the ASU Registrar in the appropriate courses before their financial aid can be offered to them.

## **Applying for Loans**

See “Federal Direct Subsidized and Unsubsidized Loans” regarding student loans “Federal Direct PLUS Loans” regarding parent loans at [financialaid.appstate.edu](http://financialaid.appstate.edu), and go to:

<http://studentaid.ed.gov/PORTALSWebApp/students/english/PlusLoansGradProfstudents.jsp> regarding Grad/PLUS loans to

graduate students for information on the application processes. Contact the Study Abroad Counselor if you have further questions regarding loans.

### **Accepting Loan Offers**

Depending on the type of program you are taking, accepting loan offers for your program may be accomplished either by accepting aid on your AppalNet, or by a loan increase form sent to you by email or by a combination of these. The Study Abroad Counselor will contact you by email to let you know the method.

### **Receiving your Financial Aid**

Financial aid for studying abroad, as with all other enrollment periods, cannot be disbursed to your student account until approximately 10 days prior to the start of your study abroad classes.

It is recommended that you set up Direct Deposit for your refund to be automatically deposited to your bank. To do this, go to the Student Accounts' website and complete the on-line application for direct deposit.

The Office of Student Financial Aid does not deal with study abroad charges on your student account. You will need to contact OIED and/or Student Accounts. Check before spending the refund to be sure your refund is not larger than it should be. Any resulting student account balances may need to be paid prior to the start of the semester following the study abroad.

## **ADDITIONAL CONTACT INFORMATION**

### **The Office of International Education and Development**

**ASU Box 32083**

**Boone, NC 28608**

**Phone: 828 262 2046**

**Fax: 828 262 4037**

**Website: <http://international.appstate.edu/>**

**Student Accounts**

**ASU Box 32005**

**Boone, NC 28608**

**Phone: 828 262 2113**

**Fax: 828 262 2936**

**Website: <http://studentaccounts.appstate.edu/>**